Minutes of Meeting-Wednesday, August 15, 2019
Regular Meeting of the Executive Council of the
Palomar College Council of Classified Employees / AFT Local 4522
AA 140

EXECUTIVE COUNCIL
Anel Gonzalez
PRESIDENT
Carmelino Cruz
SENIOR VICE PRESIDENT
Tricia Frady
VICE PRESIDENT
Patti Serafin
SECRETARY
Amber Cross
TREASURER
Michelle Tucker
COMMUNICATIONS/MEMBERSHIP
Robert Sedillo
TECHNOLOGY OFFICER
Leann Pell
GRIEVANCE OFFICER
Vacant
GRIEVANCE OFFICER

STEWARDS
Alejandro Arellano
Jeanette Garceau
Angie Heffner
Kelli Miller
Aaron Sifferman

1. CALL TO ORDER: 10:07 AM
   a. Present: Anel Gonzalez, Carmelino Cruz, Tricia Frady, Patti Serafin, Michelle Tucker, Robert Sedillo, Leann Pell, Jeannette Garceau, Angie Heffner; Members and Guest; Diana Trujillo, Ana Marina Trujillo and Tiffiny Hickey
   b. Absent: Amber Cross, Alejandro Arellano, Kelli Miller, Aaron Sifferman

2. AGENDA MODIFICATIONS/ADDITIONS: Add under Items to Vote: Request for approval of amount and service to update Website

3. QUESTIONS & COMMENTS FROM MEMBERS:
   Time allotted for comments from members shall be limited to the discretion of the chair.
   
   Presentation of CCE Scholarship to Ana Marina Trujillo
   Steward Reports: None

4. ACTION ITEMS:
   Minutes: Review and approval of minutes for June 19, 2019
   1st Tricia Frady  2nd Michelle Tucker
   Corrections: None
   Opposed: None  Abstained: None
   The motion passed unanimously
   Minutes: Review and approval of minutes for August 1, 2019
   1st Tricia Frady  2nd Michelle Tucker
   Corrections: Michelle’s name in Item B; CCE Retreat
   Opposed: None  Abstained: Robert
   The motion passed
   Reimbursements: None
   Position Authorizations: None
   Items to Vote:
   a. **2019-2020 Proposed Budget:** Patti moved to accept the 2019-2020 proposed budget.
      1st Patti Serafin  2nd Tricia Frady
      Discussion: Carmelino asked for clarification of dollar amount for Business Meetings. Legal council amount has been increased in anticipation of the upcoming Contract Negotiations.
      Opposed: none  Abstained: none
      The motion passed unanimously
   b. **Website Upgrade:** Anel moved to hire Kelly Helming for a total of 24 hours per her hourly rate to move the website to a new host for a total of $1620.
      1st Anel Gonzalez  2nd Tricia Frady
      Discussion: Robert will ask Kelly for a timeline for the project.
      Opposed: none  Abstained: none
      The motion passed unanimously
New Business:

a. **Fall Activities and Dates**- Anel announced the Fall activities and dates.
   - **Commit to Attend a Board Meeting**: CCE will provide food for members that attend a board meeting. PFF is giving $5 gift card and dinner and a raffle ticket if the member stays the entire meeting. CCE and PFF will be having a leadership meeting on September 4th.
   - **December to Remember**: Holiday Gift Card event. Dates to be determined for distribution on main campus and education centers.
   - **Dash and Bash**: The Foundation is sponsoring the 2nd Annual Dash and Bash on October 19, 2019. CCE will sponsor up to 20 members at $25.00/member to total $500. Motion made and moved by Patti, seconded by Tricia and passed unanimously.
   - **One on One Activity**: The E Council and stewards will visit all departments and every member. A date and theme are to be determined. It was suggested to schedule the event in Spring semester when the negotiations team knows what Contract articles are being sun shined, for example: compensation, salary, benefits, COLA, etc.

Unfinished Business:

a. **Revised Travel Policy**- Anel presented the updated Travel Policy from the retreat. Will review today and bring back to vote with revisions.
   b. **CCE Conference-October 18-20**- Ten people expressed an interest in attending from E Council and Stewards. Amber will provide the cost of registration and hotel along with estimating travel expense. Based on that information, an email will be sent to general membership to see if there is any interest in new conference attendees. The information will be brought back to the next meeting.

Elections: None

Trainings & Conferences: None

Negotiations: September 11th is the next Negotiations meeting. The PFF reported that the district is asking to cap adjunct benefits in their negotiations. Last reported was 22 employees changed to Kaiser HSA and 20 employees changed to Blue Cross Anthem HSA.

Strategic Planning Update & Discussion: SPC retreat focused on fiscal stewardship, requesting that we all must do our part and cut expenses and bring money in.

5. **GOVERNING BOARD MEETING REPORT**: Reports presented to the Governing Board included Part 1 of the Budget; Cal Cards; and Prop M Report. A Bond would be a $400,000 cost to the district. Norma Miyamoto requested a report on the retirees (PCRA) Medical Part B. Norma also asked questions about the equity of the HR department’s reorganization to the rest of the district classified employees. Nina Deerfield questioned the hiring of consulting company Brightpath for $20,000 and $130,000 to a broker for benefits. Dr. Blake announced that Christine Winterlee is acting VP of Human Resources.

6. **INFORMATION/DISCUSSION**: Jeannette asked for clarification on time to come to the Board Meeting. Anel reported that CCE is requesting a real VP of HR for negotiations.

7. **AGENDA REQUESTS**: None

8. **EXECUTIVE SESSION**: 11:17 am
   - **Presidents Report**: Anel reported that the information requests CCE requested were incomplete. There were no purchase orders or out of class reports. The information requests will be reviewed pending more information.
   - **Senior Vice President’s Report**: Carmelino attended the second HR reorganization meeting presented by Dr. Norman. Dr. Norman mentioned that there is a soft hiring freeze.
   - **Vice President’s Report**: No Report
   - **Secretary’s Report**: Patti attended the NCLA meeting. The September 17th meeting will determine the format for the upcoming candidate forum for the following meeting on October 15, 2019 at the Vista Teacher’s Association Union Office.
   - **Treasurer’s Report**: Absent
   - **Communications/Membership Officer’s Report**: Michelle attended the first HR reorganization workshop and that reorganization is equal number of staff to staff. Michelle and Tricia presented the new employee orientation to two new employees and both joined.
   - **Technology Officer’s Report**: Robert will need a signature to get Kelly Helming working on the website. All minutes are now updated on the website.
Grievance Reports: All employees and workplace participants involved in the grievance process are required to maintain confidentiality.
1. Anel reported that there has been no update on two people out on leave.
2. Leann was not present due to a meeting with a member.

9. ADJOURNMENT: 11:38 AM