



**PALOMAR COLLEGE**

COUNCIL OF CLASSIFIED EMPLOYEES  
AMERICAN FEDERATION OF TEACHERS LOCAL #4522

**Minutes of Meeting-Wednesday, June 13, 2018**  
**Regular Meeting of the Executive Council of the**  
**Palomar College Council of Classified Employees / AFT Local 4522**  
**H 306**

**EXECUTIVE COUNCIL**

Anel Gonzalez  
PRESIDENT

Carmelino Cruz  
SENIOR VICE PRESIDENT

Buddy Springer  
VICE PRESIDENT

Patti Serafin  
SECRETARY

Amber Cross  
TREASURER

Michelle Tucker  
COMMUNICATIONS/MEMBERSHIP

Robert Sedillo  
TECHNOLOGY OFFICER

Yvette Maynard  
GRIEVANCE OFFICER

Catherine Parshalle  
GRIEVANCE OFFICER

**STEWARDS**

Luis Alfaro  
Gordana High  
Leann Pell  
Rosalinda Tovar  
Teresa Quainoo

**1. CALL TO ORDER: 2:34 PM**

- a. Present: Anel Gonzalez, Carmelino Cruz, Buddy Springer, Patti Serafin, Michelle Tucker, Kate Parshalle, Gordana High, Teresa Quainoo
- b. Absent: Amber Cross, Robert Sedillo, Yvette Maynard, Luis Alfaro, Leann Pell, Rosalinda Tovar

**2. AGENDA MODIFICATIONS/ADDITIONS: None**  
**QUESTIONS & COMMENTS FROM MEMBERS: None**

**Steward Reports: None**

**3. ACTION ITEMS:**

**Minutes:** Review and approval of minutes for May 23, 2018

**1<sup>st</sup>** Michelle Tucker      **2<sup>nd</sup>** Kate Parshalle

**Corrections:** Carmelino corrected SPC section and VP section

**Opposed:** None      **Abstained:** Michelle

The motion passed with corrections

**Reimbursements:** Amber reported the following reimbursements

- a. Patti Serafin      \$38.64  
Rep Thank You breakfast and Classified Appreciation Luncheon
- b. Tricia Frady      \$28.49  
Supplies for position authorizations and negotiations folder

**Position Authorizations:**

Anel reported the position authorizations were all supported by CCE. The committee inquired about the Environmental Health & Safety Specialist grade 32 new position. There is already a grade 29 but the grade 32 would be required to do the majority of the paper work to be in compliance. The committee also reviewed and supported a late submission for Facilities Maintenance Technician; Building Service; as a straight replacement.

**Items to Vote:**

- a. **Padres game-Ratify amount:** Buddy motioned to add \$300 to the total amount due to the Padres for the game on June 30, 2018 and increase the total to \$3400.

**1<sup>st</sup>** Buddy Springer      **2<sup>nd</sup>** Kate Parshalle

Discussion: Total number of tickets is now 136.

Opposed: none      Abstained: none

The motion passed unanimously

**New Business:**

- a. **Fall Plenary**-Michelle presented dates and times to reserve a spot for a professional development workshop or meeting during the Fall Plenary on August 16 and 17, 2018. The Fair Expo will be Thursday from 4-5pm with the keynote speaker at 5 pm. CCE will request a time slot for Thursday, August 16 from 1-2:20 pm.
- b. **New Employee Orientation**-Michelle reported the next on boarding is scheduled for Friday, June 15, 2018. The new employee packet is now on

Goggle drive. New benefit packets need to be sent out. Michelle suggested a get together to put together new employee packets.

- c. **Union Member Retirement Stipend**-Teresa shared a union retirement incentive that was shared with her by new employee Officer Dan Lopez who formally worked with the Sheriff's department. The idea will be discussed at the upcoming Retreat for the new E Council. Discussion will include what percentage, how many years served, procedure and guidelines.
- d. **E Council Fall Meeting dates and times**-Anel will table this until July to discuss with the new E Council to determine the best meeting date and times to serve the majority of the council.

**Unfinished Business:**

- a. **Classified Staff Appreciation Luncheon Debrief**-Patti will coordinate with committee members the best date and time to have a Thank You lunch and debrief of the event. Amount for the lunch will be approved at the next meeting.

**Elections:** None

**Trainings & Conferences:**

- a. August 7 and 8, 2018 there is a free treasurer training in Burbank based on the repercussions of the Janus case. Amber and Anel will attend. Also CFT will have an online training on June 14, 2018 for treasurers.

**Negotiations:**

- a. **Contracts**-The negotiations team met with Dr. Norman. They discussed a MOU for AB 1487 which restricts out of class positions to 90 days. There will be another meeting to discuss appointing positions and solutions for employees that transition from Classified to AA. Dr. Norman signed the MOU for the Janus decision which was approved by the governing board. There will be an MOU to add two new HMO's.

**Strategic Planning Update & Discussion:**

**SPC:** None

**FASPC:** None

**IPC:** None

**HRSPC:** None

**SSPC:** None

**Budget Committee:** None

**Benefits Committee:** None

**EEO Committee:** None

2. **Information/Discussions:** None
3. **OTHER/AGENDA REQUESTS:** None
4. **EXECUTIVE SESSION: 3:37 PM**

**Presidents Report:** Anel reported that she will appoint a new grievance office after Yvette submits an official letter of resignation. Anel has requested a new office for CCE. There are a few options in the MD building and she will talk to Dr. Kahn. In Anel's report to the governing board, she thanked Dr. Norman for the Cola and adhering to the dates. Parking passes have been increased to \$46 beginning in Fall 2018 and \$26 for CCPG (formally BOGW) students.

**Senior Vice President's Report:** Carmelino reported that the Classification Committee is finished reviewing the first set of positions and will finalize prior to sending to negotiations. There is a lot of positions that the lifting 50 pound requirement which will also require drug testing.

**Vice President's Report:** None

**Secretary's Report:** None

**Treasurer's Report:** Amber submitted her report that we received 10 Hudson letters and Michelle has the list. The final numbers for the Classification Staff Appreciation Lunch: Raffles; approved \$1000; total \$917.59; Food, decorations, favors, invitations; approved \$4000; total \$3529.82. As of today the bank balances are: General Fund \$269,168.17; COPE \$6,678.35; Scholarship \$10,726.80.

**Communications/Membership Officer's Report:** Michelle reported that we have 10 reduced fee payers and we are at 85.44% membership.

**Technology Officer's Report:** Absent

**Grievance Reports:** All employees and workplace participants involved in the grievance process are required to maintain confidentiality.

1. Yvette absent

2. *Kate reported on the grievances that she has been working on. Two have reached settlements, one has retired, and the others are continuing to work with Kate for resolution.*

**OTHER UPDATES/INFORMATION:** *None*

5. **AGENDA REQUESTS:** *none*

6. **ADJOURNMENT:** 4:21 pm