



PALOMAR COLLEGE

COUNCIL OF CLASSIFIED EMPLOYEES
AMERICAN FEDERATION OF TEACHERS LOCAL #4522

EXECUTIVE COUNCIL

Anel Gonzalez
PRESIDENT

Carmelino Cruz
SENIOR VICE PRESIDENT

Buddy Springer
VICE PRESIDENT

Patti Serafin
SECRETARY

Amber Cross
TREASURER

Michelle Tucker
COMMUNICATIONS/MEMBERSHIP

Robert Sedillo
TECHNOLOGY OFFICER

Yvette Maynard
GRIEVANCE OFFICER

Catherine Parshalle
GRIEVANCE OFFICER

STEWARDS

Luis Alfaro
Gordana High
Leann Pell
Rosalinda Tovar
Teresa Quainoo

1. CALL TO ORDER: 2:33 PM

a. Present: Anel Gonzalez, Carmelino Cruz, Buddy Springer, Patti Serafin, Amber Cross, Michelle Tucker, Robert Sedillo, Yvette Maynard, Gordana High, Leann Pell, Rosalinda Tovar

b. Absent: Kate Parshalle, Luis Alfaro, Teresa Quainoo

APPOINTMENT and OATH of OFFICE: Anel appointed and swore in Robert Sedillo as the Technology Officer to replace David Vasquez who resigned.

2. AGENDA MODIFICATIONS/ADDITIONS:

a. Add to Items to Vote: Employee of the Year Task Force

b. Add to Other Agenda Items: Plenary Debrief

3. QUESTIONS & COMMENTS FROM MEMBERS: None

Steward Reports:

Leann reported on the Benefits Committee Meeting. Employees received a survey from HR in reference to benefits. It was determined that not all staff received the survey and Leann would follow up with HR.

4. ACTION ITEMS:

Minutes: Review and approval of minutes for January 24, 2018

1st Amber Cross 2nd Anel Gonzalez

Corrections: None

Opposed: None **Abstained:** Robert Sedillo

The motion passed

Reimbursements: Amber reported the following reimbursements

a. Aaron Holmes \$500
Flight to New York for National Center Conference

b. Carmelino Cruz \$25.84
Wrist bands for Taco cart

c. Carmelino Cruz \$331.60
Flight to New York for National Center Conference

d. Michelle Tucker \$29.02
Photo Frames for website

Position Authorizations: Anel reported that there will be no more position authorizations until the position is ready to add to the list.

Changes: none

New Positions: none

Replacements: none

Items to Vote:

a. **Employee of the Year Task Force:** Michelle presented ballots to vote for classified representatives for this committee. The four members voted in are Kelly Donaghy, Christy Carter, Maria Zapien Rangel, Amber Slivick.

1st Mchelle Tucker 2nd Anel Gonzalez

Discussion: None

Opposed: none Abstained: none

The motion passed unanimously

New Business:

- a. **2018-2019 E Council Elections**-Anel reported that we need to reach out to last year's election committee, Aaron Holmes, Ann Delgado, Meei-Chun Gau. Michelle will send out a call to serve for Nominations committee. Nominations will be held in April and complete by the end of the month. Anel will ask Frank about Electronic voting. Positions up for election are Vice President, Technology Officer, Grievance Officer, and Treasurer.
- b. **Computers for E Council**-Anel began the discussion about all E Council officers receiving a computer for Union work. Concerns about any repercussions on using the Union computers at your desk. Robert will bring quotes and prices. The amount not to exceed \$20,000.
- c. **Foundation Requests**-Carmelino reported about the concern in our membership regarding requesting donations for the Foundation for the Tag Your It campaign. Members felt pressured to donate. There is a lot of effort to raise funds within Palomar. Anel sent an email to Stacy from the foundation with concern about targeting only the people that did not donate. There will be follow up with the issue brought up by the members.
- d. **E Council Stipend**-Carmelino began the discussion about monetary compensation for being officers of the Union. PFF has three full time positions that the district pays and they are negotiating for 1 ½ more positions. We should talk to Teresa from PFF. CCE only has back fill, no pay for release time. This could be an open topic for July negotiations.
- e. **CCE Release Time**-Amber reported that there has been a misuse of CCE release time on the time sheets. Please have Amber review your release time reporting prior to submitting your time sheets to payroll.
- f. **Interdepartmental Communications of Leaves and Special Circumstances**-Yvette wants to start the conversation about the breakdown in communication between HR, Payroll and employee who is on administrative leave. What is the employees' rights and restrictions while on administrative leave? How do we ensure that proper communication is happening between HR, Payroll and CCE to avoid miscommunication to members?
- g. **Working People's Day of Action-Feb 24**-Patti presented the flyer from the NCLA meeting in regards to the rally in San Diego on February 24, 2018 at the Convention Center.

Unfinished Business:

- a. **One on Ones**-Anel reported that Michelle sent out a google form to complete for Pop By's for February 22nd and 23rd. Michelle will let us know where we are assigned by Tuesday. Carmelino will send out talking points. Amber and Michelle will work on the giveaway. Anel sent out emails to the fair share members inviting them to become voting members

Elections: none

Training & Conferences: none

Negotiations:

- a. **Contracts**-Anel reported that the Safety Vest MOU is not happening.
- b. **Calendar**-There is discussion about the 2018-2019 calendar. Adding additional vacation days to include Spring Break, Cesar Chavez Day, Native American Day and two days at Christmas. Proposed for the March Board Meeting.

Strategic Planning Update & Discussion:

SPC: Carmelino reported Accreditation is looking good. There will be changes in the way we are doing funding. They are working on Mid Term report for March 2019. We are at a .01 decline in enrollment as of census. The Foundation is looking good and working on the 2018 plan. Professional Development will probably eliminate the supervisor approval prior to enrolling in a class. CAST and AA will be doing a combined retreat.

FASPC: none

IPC: none

HRSPC: none

SSPC: Buddy reported that they discussed Guided Pathways, PRP Budget, and Redesigning Americas Colleges.

Budget Committee: Anel reported that Palomar will not be a large college since our enrollment will be 18,007. There will be cuts to hourly workers and supplies. All Departments and Deans are being asked

to cut \$1.3 million. There will be sub groups to write the financial recovery plan. Carmelino and Aaron Holmes will represent CCE on this sub group.

Benefits Committee: none

EEO Committee: none

2. **Information/Discussions:** None

3. **OTHER/AGENDA REQUESTS:** Plenary Debrief-Anel tabled

4. **EXECUTIVE SESSION: 4:20 PM**

Presidents Report: Anel reported that the Catastrophic Leave Committee is concerned that the same people are using the leave. Currently there is 90 days left in the bank and five people have been approved in February. Also, we need to lead people to the process for grievances.

Senior Vice President's Report: Carmelino reported that he will train with the Grievance Officers next month.

Vice President's Report: none

Secretary's Report: none

Treasurer's Report: Amber reported bank balances as of 1/31/2018. Checking \$265,867.83. COPE \$6,114.35. Scholarship \$10,723.24.

Communications/Membership Officer's Report: Michelle reported that all membership application are in the database.

Technology Officer's Report: none

Grievance Reports: none

OTHER UPDATES/INFORMATION: Michelle sent out a reminder for the deadline date for the Scholarship application is February 23, 2018 for high school seniors.

5. **AGENDA REQUESTS:** none

6. **ADJOURNMENT: 4:35 pm**