



**PALOMAR COLLEGE**

COUNCIL OF CLASSIFIED EMPLOYEES  
AMERICAN FEDERATION OF TEACHERS LOCAL #4522

Minutes of Meeting-Wednesday, January 24, 2018  
Regular Meeting of the Executive Council of the  
Palomar College Council of Classified Employees / AFT Local 4522  
Mulberry Union Office

EXECUTIVE COUNCIL

Anel Gonzalez  
PRESIDENT

Carmelino Cruz  
SENIOR VICE PRESIDENT

Buddy Springer  
VICE PRESIDENT

Patti Serafin  
SECRETARY

Amber Cross  
TREASURER

Michelle Tucker  
COMMUNICATIONS/MEMBERSHIP

David Vasquez  
TECHNOLOGY OFFICER

Yvette Maynard  
GRIEVANCE OFFICER

Catherine Parshalle  
GRIEVANCE OFFICER

STEWARDS

Luis Alfaro

Gordana High

Leann Pell

Rosalinda Tovar

Teresa Quainoo

**1. CALL TO ORDER: 2:34 PM**

a. *Present: Anel Gonzalez, Carmelino Cruz, Buddy Springer, Patti Serafin, Amber Cross, Michelle Tucker, Yvette Maynard, Kate Parshalle, Gordana High, Rosalina Tovar, Teresa Quainoo*

b. *Absent: David Vasquez, Luis Alfaro, Leann Pell*

**2. AGENDA MODIFICATIONS/ADDITIONS:**

a. *None*

**3. QUESTIONS & COMMENTS FROM MEMBERS: None**

**Steward Reports:**

*Rosalinda reported that there are no reports since the committee meetings resume in February.*

*Teresa reported that the new Dean of Social and Behavioral Sciences started Monday.*

**4. ACTION ITEMS:**

**Minutes:** *Review and approval of minutes for December 18, 2017*

**1<sup>st</sup>** *Kate Parshalle*      **2<sup>nd</sup>** *Michelle Tucker*

**Corrections:** *New Business (a.) remove 90 members total; (d.) Good and Welfare Policy; Executive Session: Tabled*

**Opposed:** *none*      **Abstained:** *Patti*

*The motion passed with corrections*

**Minutes:** *Review and approval of minutes for January 10, 2018*

**1<sup>st</sup>** *Michelle Tucker*      **2<sup>nd</sup>** *Kate Parshalle*

**Corrections:** *None*

**Opposed:** *none*      **Abstained:** *Yvette*

*The motion passed*

**Reimbursements:** *None*

**Position Authorizations:** *Anel reported the new position, Business Systems Analyst, Enrollment Services will function for Enrollment Services only and not for EOPS, DRC and Promise as stated in the December 18 minutes.*

Changes: *none*

New Positions: *Job Developer; Occupational & Noncredit Programs/AEBG was supported by CCE. The concern was raised that there was a previous person working in Job Developer capacity as grade 23 but the grade 26 is required to for the Block Grant.*

Replacements: *Anel reported that all replacements were supported by CCE.*

**Items to Vote:**

a. **CFT Convention:** *Amber requested \$1100 per person up to 10 people not to exceed \$11,000 for Convention registration and rooms*

**1<sup>st</sup>** *Amber Cross*      **2<sup>nd</sup>** *Anel Gonzalez*

**Discussion:** *None*

**Opposed:** *none*      **Abstained:** *none*

*The motion passed unanimously*

- b. **National Center Conference:** Motion was made by Amber to approve cost of attending the conference not to exceed \$8205 to send Aaron Holmes, Anel Gonzalez and Carmelino Cruz.

1<sup>st</sup> Amber Cross

2<sup>nd</sup> Michelle Tucker

Discussion: None

Opposed: none

Abstained: none

The motion passed unanimously

#### **New Business:**

- a. **One on One Schedule-**The E Council will schedule one on one visits with each member in groups of two or three. The one on one visits are scheduled for February 22 and February 23, 2018. Anel and Michelle will map out and divide up the areas. Anel will create a Google doodle for the E Council to pick times.
- b. **Mulberry Office-**Anel was contacted by PFF with their concern about their budget with the upcoming Janus Supreme Court case. PFF asked CCE to pay ½ the rent at \$900. CCE currently pays \$750 and the rent is \$1800 per month. North County Labor Alliance meets here. Discussion was held on keeping the space, the use of the space, the value of the space or finding another space with less rent. Anel will present to them paying ½ of the rent on a month to month basis and inquire about the office use and also possibly splitting the fees of outside rentals.

#### **Unfinished Business:**

- a. **Spring Plenary-**Michelle will set up the Expo table in the Student Union from 4-5 pm for pictures, mingle and appetizers. Carmelino arranged the Taco Guy and facilities approved set up. To date we have 55 RSVP's. Tables and chairs will be set up in the MD 157 Courtyard. Members will sign in with Carmelino to receive a wrist band for food. General Meeting is scheduled 5-6:30 pm and Anel will present the agenda.
- b. **Good and Welfare Policy-**Amber presented the Good and Welfare Policy with the Mission Statement, limits, determination, and qualifying events description. There will be a google form on the CCE Website to submit the request. Anel will present this at the general meeting.

**Elections:** none

**Training & Conferences:** none

#### **Negotiations:**

- a. **MOU-AB 119-**Anel reported a law passed in July that the union can meet with new members at the new employee orientation. Dr. Norman will create a new employee orientation. HR will set up a query so that Michelle, Amber and Anel can access to know new members and updated addresses.
- b. **MOU-Safety Vests for Facilities-**Dr. Norman presented the idea of safety vests with pockets for ID cards to identify all the facilities staff. Questions presented were how many vests, how would they be laundered, is it a safety issue or identifying a specific group of people (stigma). Anel will take the concerns to the membership, general meeting and facilities staff.

#### **Strategic Planning Update & Discussion:**

**SPC:** none

**FASPC:** none

**IPC:** none

**HRSPC:** none

**SSPC:** none

**Budget Committee:** none

**Benefits Committee:** none

**EEO Committee:** none

5. **Information/Discussions:** Carmelino reported that Anel, Buddy and himself will be meeting with all the VP's. Please let Anel, Buddy or himself know what concerns or questions you want them to bring to these meetings. Inquire with members to get feedback of issues to address.

6. **OTHER/AGENDA REQUESTS:** None

7. **EXECUTIVE SESSION: 3:51 PM**

**Presidents Report:** Anel reported that in the absence of the Technology Officer position, she will talk with David in regards to possible resignation. If that occurs, there is a process in place to replace the position. E Council can appoint until the next election.

**Senior Vice President's Report:** None

**Vice President's Report:** *Buddy reported that the Scholarship Application has been finalized and is available on the CCE Website.*

**Secretary's Report:** *Patti reported on the Women's March.*

**Treasurer's Report:** *None*

**Communications/Membership Officer's Report:** *Michelle reported that she sent out reminders and thank you to committee members and reminded them to submit the reports on the report form. Michelle will do a call out for the North Center Director hiring committee. She will send out to E Council to vote. There are 55 RSVPs to the General Meeting Dinner which will receive wristbands. Anel helped Michelle submit the Newsletter and Website for the Communication Awards. Michelle attended the Equal Opportunity Diversity Training. The training is for people who will sit on hiring committees. It was a good training. 30 people attended the first training and 20 people attended the second training.*

**Technology Officer's Report:** *Absent*

**Grievance Reports:** *All employees and workplace participants involved in the grievance process are required to maintain confidentiality.*

- 1. Yvette reported that she was working with two members in reference to the appeal process. One member is tabling the appeal at this time and the other may go further which could possibly go to PERB. Two members reported issues concerning bullying which is a District Policy and members were referred to HR but that the union can sit in to provide support. There is another grievance that is still in the research process and Yvette is working on it.*
- 2. Kate reported that she attended the Women's March in San Diego with 50,000 to 60,000 others. Anel and Kate attended the Martin Luther King Event in San Diego. Kate is working on three grievances, one is at a level that we do not represent, and one is in regards to FMLA and email access, and Buddy reached out to Kate to work on another situation.*

**OTHER UPDATES/INFORMATION:** *Patti and Buddy reported on the District's push to use Palomar computers and Palomar emails for school business only. Teresa inquired with IS on creating a new outlook since her Dean was requesting to have access to her outlook.*

8. **AGENDA REQUESTS:** *None*

9. **ADJOURNMENT:** **4:40 pm**