



PALOMAR COLLEGE

COUNCIL OF CLASSIFIED EMPLOYEES
AMERICAN FEDERATION OF TEACHERS LOCAL #4522

Minutes of Meeting-Wednesday, January 10, 2018
Regular Meeting of the Executive Council of the
Palomar College Council of Classified Employees / AFT Local 4522
H 306

EXECUTIVE COUNCIL

Anel Gonzalez
PRESIDENT

Carmelino Cruz
SENIOR VICE PRESIDENT

Buddy Springer
VICE PRESIDENT

Patti Serafin
SECRETARY

Amber Cross
TREASURER

Michelle Tucker
COMMUNICATIONS/MEMBERSHIP

David Vasquez
TECHNOLOGY OFFICER

Yvette Maynard
GRIEVANCE OFFICER

Catherine Parshalle
GRIEVANCE OFFICER

STEWARDS

Luis Alfaro
Gordana High
Leann Pell
Rosalinda Tovar
Teresa Quainoo

1. CALL TO ORDER: 2:33 PM

a. *Present: Anel Gonzalez, Carmelino Cruz, Buddy Springer, Patti Serafin, Amber Cross, Michelle Tucker, Kate Parshalle, Luis Alfaro, Gordana High, Leann Pell, Teresa Quainoo*

b. *Absent: David Vasquez, Yvette Maynard, Rosalinda Tovar*

2. AGENDA MODIFICATIONS/ADDITIONS:

a. *None*

3. QUESTIONS & COMMENTS FROM MEMBERS: None

Steward Reports:

Gordana reported about members having a concern with the Administrative Reclass and Salary increases. The Salary increase was pulled from the Board agenda. Two special Board meetings have been scheduled. It was suggested to Gordana that if members come to her with concerns, they are advised to address the Board.

Teresa inquired about any additional information for mileage compensation for the IRS Breach for people who had to travel to appointments. Anel will follow up.

Luis expressed his concern about the process of training new personnel hired. It was suggested that the members involved should speak directly to their supervisor.

4. ACTION ITEMS:

Minutes: *No minutes to review*

1st **2nd**

Corrections: *None*

Opposed:

Abstained:

Reimbursements: *Amber reported the following reimbursements*

a. *Yvette Maynard \$15.00*
E Council Meeting SD Parking

Position Authorizations: *Anel reported that she received the list of supervisors for North and South Centers from Shawna Cohen. There was discussion on the 45% positions for the North and South Center by Carmelino. The TLC position that was hired was rescinded. The hired personnel did not accept the position.*

Changes: *none*

New Positions: *none*

Replacements: *none*

Items to Vote: *None*

New Business:

a. **CFT Communications Award-***Michelle reported that the deadline to submit any communication publications is 1/19/2018. It was decided that we would submit the Newsletter and the Website. Michelle will take the lead with Anel's assistance.*

b. **Spring 2018 Plenary-***The CCE/AFT Local #4522 General Meeting is scheduled for Thursday, January 25, 2018 in MD 157 at 6:45 pm. Dinner will be provided. RSVP by January 17, 2018. Carmelino reported on options of Taco Bar or Hot Dogs. Carmelino will follow up on food. Michelle will contact those interested in helping to meet next week.*

Unfinished Business:

- a. **CFT Convention-March 23-25, 2018**-Anel reported that we can have 11 delegates. The deadline to register is February 19. Convention will be held at the Hilton Orange County Hotel in Costa Mesa. Amber will send out an email to members to ask for volunteers and reserve rooms.
- b. **CCE/AFT Local #4522 Scholarship**-Buddy reported CFT deadline ends today (January 10, 2018). We will roll out our Scholarship Application January 26, 2018 for high school seniors. The deadline to apply is February 23, 2018. The timeline for the Continuing in Education Scholarship will be available the end of March and the deadline will be the end of April.
- c. **Wellness Policy**-Amber, Gordana and Leann will meet and report at the next meeting. They will create guidelines for monetary amounts for catastrophic events. The funding will be under the Good and Welfare Budget line in our approved budget.

Elections: none

Training & Conferences:

- a. **National Center Conference-April 15-17, 2018-The Graduate Center, CUNY, New York**-Anel, Aaron and Carmelino will attend this collective bargaining conference.
- b. **CFT Quarterly Meeting-February 2, 2018-Oakland**-This quarterly meeting will be held in Oakland. The next quarterly meeting will move to Southern California on May 5, 2018 with the site to be determined. A representative from CCE AFT Local 4522 should attend. There will also be a webinar February 27, 2018.

Negotiations:

- a. **Employee Orientation**-Anel reported about the right for the union to be on boarding for orientation for new staff. Frank said that it will probably need to be a MOE.

Strategic Planning Update & Discussion:

SPC: none

FASPC: none

IPC: Faculty wanted to know why classified wanted another classified person on that committee. The reason is to follow the Shared Governance Structure and equity.

HRSPC: none

SSPC: none

Budget Committee: none

Benefits Committee: none

EEO Committee: none

1. **Information/Discussions:** None
2. **OTHER/AGENDA REQUESTS:** None
3. **EXECUTIVE SESSION: 3:45 PM**

Presidents Report: Anel reported that she is working on the newsletter. Anel and Carmelino will meet with Dr. Norman tomorrow. VP Ron Perez has requested an agenda ahead of time for their meetings. Anel is working on setting up meetings with VP Adrian Gonzalez and what issues should be discussed. Anel has continued to work with the grievance officers.

Senior Vice President's Report: Carmelino reported that he met with Dr. Blake last month. The Parking structure cameras will only be used for law enforcement issues. Dr. Blake's Town Hall Meeting conflicts with our meeting. Carmelino was working with a member in reference to a reclassification. The member is unhappy with the results and will meet with Dr. Blake.

Vice President's Report: none

Secretary's Report: Patti reported on the Women's March-January 20, 2018-Palomar-10 am to 2 pm.

Treasurer's Report: None

Communications/Membership Officer's Report: None

Technology Officer's Report: Absent

Grievance Reports: All employees and workplace participants involved in the grievance process are required to maintain confidentiality.

1. Yvette -Absent

2. *Kate reported that she is working on three grievances. Two grievances are working on settlements and one is seeking outside assistance.*

OTHER UPDATES/INFORMATION: *None*

4. **AGENDA REQUESTS:** *Wellness Policy, Plenary, CFT Conference, National Center Conference, One on Ones*

5. **ADJOURNMENT:** **4:10 pm**