



PALOMAR COLLEGE

COUNCIL OF CLASSIFIED EMPLOYEES
AMERICAN FEDERATION OF TEACHERS LOCAL #4522

EXECUTIVE COUNCIL

Anel Gonzalez
PRESIDENT

Carmelino Cruz
SENIOR VICE PRESIDENT

Buddy Springer
VICE PRESIDENT

Patti Serafin
SECRETARY

Amber Cross
TREASURER

Michelle Tucker
COMMUNICATIONS/MEMBERSHIP

David Vasquez
TECHNOLOGY OFFICER

Yvette Myers
GRIEVANCE OFFICER

Catherine Parshalle
GRIEVANCE OFFICER

STEWARDS

Luis Alfaro
Gordana High
Leann Pell
Rosalinda Tovar
Teresa Quainoo

1. CALL TO ORDER: 2:33 PM

a. Present: Anel Gonzalez, Carmelino Cruz, Buddy Springer, Patti Serafin, Amber Cross, David Vasquez, Yvette Myers, Kate Parshalle, Gordana High, Leann Pell, Teresa Quainoo

b. Absent: Luis Alfaro, Rosalinda Tovar

2. AGENDA MODIFICATIONS/ADDITIONS:

Unfinished Business: Remove item b to be address in New Business item f

3. QUESTIONS & COMMENTS FROM MEMBERS: none

4. ACTION ITEMS:

Anel swore in Kate Parshalle-new Grievance Officer

Minutes: Review and approval of minutes for August 9, 2017

1st Buddy Springer **2nd** Anel Gonzalez

Corrections: Teresa Quainoo's name misspelled in attendance

Opposed: none **Abstained:** none

The motion passed unanimously with correction

Reimbursements: Amber reported the following reimbursements:

a. Anel Gonzalez \$164.63
CCE Retreat, Plenary, and Two Meetings (Grievance, Pres/VP)

b. Tricia Frady \$19.58

Supplies for Position Authorization duties

Position Authorizations: Anel reported on the Position Authorizations.

Changes: none

New Positions: none

Replacements: Anel reviewed the replacement positions of Business Systems

Analyst, Human Resource Services and Outreach Specialist, EOPS and all were approved.

Items to Vote:

a. **2017-2018 Budget:** Amber presented and reviewed the 2017-2018 Budget line by line. Amber also provided the proposed 2016-2017 and the actual 2016-2017 ending budget as of 6/30/2017. Motion was made by Patti to accept 2017-2018 Budget.

1st Patti Serafin **2nd** Kate Parshalle

Discussion: Amber clarified expense categories and total revenue to answer the E-Council questions

Opposed: none Abstained: none

The motion passed unanimously

b. **Ratify Email Vote for Committee Members:** Motion was made by

Anel to ratify the recent email votes by E-Council for district committees

1st Anel Gonzalez **2nd** David Vasquez

Discussion: Spelling corrections of names was noted. Christie Sifferman and Sheryl Kearce

Opposed: none Abstained: none

The motion passed unanimously

New Business:

- a. **Bank Account-Anel**, Carmelino and Amber went to California Coast Credit Union on August 22, 2017. Daniel Dryden and Christine Wick were officially removed as signers to the account and Anel Cardona Gonzalez and Carmelino Cruz were added as signers. Amber Cross remained on the account as a signer.
- b. **Distribution of new AFT Benefits Information-** Tabled in Michelle's absence
- c. **Working People Standing Together-**Anel reported about the meeting organized by PFF with a presentation by the California Labor Federation informing us about the rebranding with the new slogan "Working People Standing Together". This slogan will help us connect with members with easy conversations. Anel will forward the video presented to David to put on the Website. Anel will recommend Michelle to take the lead, order new flyers and create a time line. Anel will follow up with individual tasks and goals with the E-Council. At this time, Anel reported about the Equity Meeting that Anel, Carmelino and Yvette were invited to attend with PFF by Colene and Debbie. Campus Equity Week is a PFF sponsored event every year and is held that last week in October to address equity with faculty, classified and students. This event is focused on part time faculty. Anel will follow up in what capacity we will participate. Anel will forward the t-shirt design to decide if the E-Council would approve to purchase for the membership.
- d. **Website Update & Pictures-**Carmelino took pictures of the some of the E-Council members for the Website. The Website designer has moved information to the new Website. Yvette requested that the documents be searchable PDF. Anel reviewed the new Website and requested pictures to be sent to the Dropbox so that they can be uploaded to the Website to personalize.
- e. **Conferences & Trainings-Negotiations & Classified Conference-**Anel reported that the CFT Council of Classified Employees Conference is October 13-15, 2017 at the Anaheim Hilton in Anaheim, CA. She sent the information out to stewards. Hotel (pre-paid), hotel parking, gas, and food at \$100/day is covered by submitting receipts with reimbursement form. Amber needs to reserve rooms by September 21, 2017. Amber will send out an email to the general membership to invite others to attend. Teresa, Leann and Kate committed at the time of the meeting. The CCE Local 4522 has submitted an abstract to be presenters at the University of New York Bargaining Labor Negotiations Conference in New York. The same organization will present a local Regional Workshop for Negotiators November 1 and 2, 2017. Registration is \$175.
- f. **Cesar Chavez Day (SPC)-**Anel reported at last week's SPC Meeting, Dr. Blake announced that the Chancellor's Office reported that campus constituent groups can negotiate to have Cesar Chavez Day (Spring) and California Indian Day (Fall) as official holidays. Dr. Blake wants to know if the constituent groups would support this possible negotiation. Anel will send out a survey to the members.
- g. **Communication Involvement-CCE Bags for Pantry-**Anel would like to order cloth grocery bags to donate to the food pantry. Amber will research and bring back the quotes to the E-Council.

Unfinished Business:

- a. **Survey Result-**Carmelino has compiled all the data from the survey. We need to decide how to send the results of the survey out to our membership. 173 members responded and 93% answered that they preferred to be contacted by email. Carmelino will work on a result letter to be sent out by email to the membership.
- b. **Holiday Calendar-**Carmelino requested that this item to be moved to the Cesar Chavez Day Business.

Elections: none

Training & Conferences: none

Negotiations: none

Strategic Planning Update & Discussion:

SPC: Anel and Carmelino reported that Dr. Blake has concerns about recording meetings since there is a risk of information being leaked.

FASPC: Teresa Wacker submitted notes from the meeting via email.

IPC: none

HRSPC: none

SSPC: Buddy reported the Palomar Promise update. There were 2000 Promise applications and there are 804 Promise students with either a \$300 or \$500 Book voucher. Judy Harris is now the permanent Director of Health Services. Health Services will be hosting Open Houses on both the main campus and Escondido. Currently there is no doctor and therefore Health Services cannot provide certain services. There was conversation about a future SERP.

Budget Committee: Carmelino reported that VP Ron Perez presented the Budget with the same presentation given at the Governing Board Meeting. At the next meeting they will look for ways to save money. There was discussion that enrollment is low and there is a need for 2000 FTES by the end of the year. There will be conversation about various methods for recruitment.

Benefits Committee: none

EEO Committee: none

2. **Information/Discussions:** none

3. **OTHER/AGENDA REQUESTS:**

Steward Reports-Teresa reported that people have asked her about the Survey Results. Teresa inquired about providing small handouts to pass out to members when having conversations.

4. **EXECUTIVE SESSION: 4:27 PM**

Presidents Report: Anel reported that the CCE Local 4522 has entered an official grievance with the district regarding a breach in the contract in regards to Article 10. The district has not complied with the 25 day deadline to inform employees who participated in the appeal process. Anel, Carmelino and Yvette met with VP Ron Perez and he reported that the process will be completed by October 10, 2017 which is 66 days after the process began. Anel contacted our attorney to file the official grievance to defend our contract. The official grievance will be sent out tomorrow. The E-Council will be establishing boundaries. Anel spoke with Frank and he suggested she refer to Article 19.2 for grievance procedures. One it is submitted to the district, they have 10 days to respond. It was suggested that we have pre board meetings so that the E-Council can discuss what will be reported.

Senior Vice President's Report: Carmelino reported that he finished the Survey Summary. Carmelino shared information about a new hire employee that had a question about the same position classified at a different level. Carmelino has been supporting Anel by going to meetings. The new E-Council will do things differently to make a difference.

Vice President's Report: Buddy gave Anel information he received from the San Diego Padres in reference to next year's schedule. Buddy shared the agenda for the Council of Classified Employees Conference in Anaheim and the first workshop is 2 pm and dinner at 6 pm on Friday, October 13, 2017.

Secretary's Report: Patti announced she will not be present for the next E-Council meeting on September 27, 2017 and asked for a volunteer to record the meeting. Kate volunteered to take minutes in Patti's absence.

Treasurer's Report: Amber reported that ST 27, the Union office has been rekeyed. New keys will be disbursed to all E-Council by Amber.

Communications/Membership Officer's Report: Michelle-Absent

Technology Officer's Report: David reported that the email was out and now it is working. David reported on an issue with custodial staff and who can apply for positions. Yvette will work with Shawna on this situation. David reported that he will be out for surgery for four days.

Grievance Reports: Yvette and Kate reported on the following grievances.

1. Yvette is researching an inquiry from Social and Behavioral Sciences.
2. Yvette worked with HR and PFF on a workman's comp case. The issue has been resolved.
3. There were two inquiries from Fiscal Services. Yvette made a recommendation to the employees.
4. Yvette worked with an employee from Counseling and the Counseling Supervisor. The issue was resolved.
5. Yvette is working on a grievance from Counseling. Yvette will meet with them tomorrow.
6. Yvette met with an employee from Instruction Support. They are working with HR on this.
7. Kate and Anel met with an employee from Athletics. The district will research this.

OTHER UPDATES/INFORMATION: none

5. **AGENDA REQUESTS:** none

6. **ADJOURNMENT: 5:02 PM**