



PALOMAR COLLEGE

COUNCIL OF CLASSIFIED EMPLOYEES
AMERICAN FEDERATION OF TEACHERS LOCAL #4522

Minutes of Meeting-Wednesday, August 9, 2017
Regular Meeting of the Executive Council of the
Palomar College Council of Classified Employees / AFT Local 4522
MD-155C

EXECUTIVE COUNCIL

Anel Gonzalez
PRESIDENT

Carmelino Cruz
SENIOR VICE PRESIDENT

Buddy Springer
VICE PRESIDENT

Patti Serafin
SECRETARY

Amber Cross
TREASURER

Michelle Tucker
COMMUNICATIONS/MEMBERSHIP

David Vasquez
TECHNOLOGY OFFICER

Yvette Myers
GRIEVANCE OFFICER

Catherine Parshalle
GRIEVANCE OFFICER

STEWARDS

Luis Alfaro
Gordana High
Leann Pell
Rosalinda Tovar
Teresa Quainoo

1. CALL TO ORDER: 2:37 PM

a. *Present: Anel Gonzalez, Buddy Springer, Patti Serafin, Michelle Tucker, David Vasquez, Yvette Myers, Gordana High, Leann Pell, Rosalinda Tovar, Teresa Quainoo*

b. *Absent: Carmelino Cruz, Amber Cross, Luis Alfaro*

2. AGENDA MODIFICATIONS/ADDITIONS:

New Business: Survey-Anel

3. QUESTIONS & COMMENTS FROM MEMBERS: none

4. ACTION ITEMS:

Minutes: *Review and approval of minutes for July 26, 2017*

1st Michelle Tucker 2nd Leann Pell

Corrections: *Grievance #4 change to 6 days vs 7 days; Section 10-Other change to Yvette from Anel*

Opposed: *none* **Abstained:** *none*

The motion passed unanimously with revisions

Reimbursements: *none*

Position Authorizations: *Anel reported on the Position Authorizations. Anel asked HR for the campus wide Priority Hiring List with a formal information request.*

Changes: *none*

New Positions: *none*

Replacements: *Anel reviewed the replacement positions of Contracts Administrator; Business & Contracts Services; Custodian I; Custodial Services; Academic Department Assistant; Nursing Education and Assistant Electrician; Facilities/Building Services and all were approved.*

Items to Vote:

a. **Appointment of Grievance Officer.** *Motion was made by Anel to appoint Kate Parshalle*

1st Anel Gonzalez 2nd Buddy Springer

Discussion: Members read each of the candidate's statements and discussion included experience, available time and contract knowledge.

Opposed: *none* **Abstained:** *none*

The motion passed unanimously

b. **Appointment of Reclassification Appeals Committee Member.**

Motion was made by Anel to appoint Pippa Pierce

1st Anel Gonzalez 2nd Buddy Springer

Discussion: Members read each of the candidate's statement and discussion included experience and time commitment. Patti shared the details of the committee.

Opposed: *none* **Abstained:** *none*

The motion passed unanimously

New Business:

a. **Survey-***Anel reported that we can see who completed the Survey and then encourage coworkers to complete it after we determine who has not yet completed. To date there were 103 surveys completed. Anel will draft information to*

Carmelino to include a second email push and extend the deadline date past August 11th.

Unfinished Business:

- a. **Action Network Follow Up**-Michelle reported that we all received an email to sign up for Action Network account. Everyone should sign up via the email they received. Action Network has not yet requested payment.
- b. **Palomar Gala**-This item was tabled until the survey results are calculated.
- c. **Plenary**-Yvette is working on the hand out for the Plenary. The work in progress is pending historical information from Dan to complete the years 1994 through 2004. Michelle will send out reminder and request for table sign-ups for August 17th from 4 pm -5 pm and August 18th from 8 am to 11 am. Michelle will organize items for the CCE table and provide the member roster. She will ask Amber about Gift Card. AFT material will be handed out with the contract instead of at the Plenary.

Elections: none

Training & Conferences: none

Negotiations: none

Strategic Planning Update & Discussion:

SPC: none

FASPC: none

IPC: none

HRSPC: none

SSPC: none

Budget Committee: none

Benefits Committee: none

EEO Committee: none

5. **Information/Discussions:** none

6. **OTHER/AGENDA REQUESTS:**

Steward Reports-Leann asked for hard paper copies of the Survey to be able to give out to employees who do not access computers. Rosalinda inquired about the estimated date on the contracts. They are completed and needed to be picked up. We will strategize at the Retreat on the delivery of the contract by mapping out the employees by geographical location.

7. **EXECUTIVE SESSION: 4:13 PM**

Presidents Report: Anel reported that she had been working with Yvette and Carmelino on a grievance. Anel talked with Frank in reference to the CCE Retreat on Friday. We will work on our goals and survival of the new legislation. Anel sent in a formal information request for short term, consultants, contractors and out of class employees to HR.

Senior Vice President's Report: Carmelino-Absent

Vice President's Report: Buddy received the tickets for the Padre Labor Day game from Debbie of PFF and he gave them to Amber. SSPC has not met. He will be attending the Leadership Retreat with Dr. Blake on Monday along with Anel and Patti.

Secretary's Report: No Report

Treasurer's Report: Amber was absent. Anel reported that the auditor would be here on August 10th and will meet with Amber, Anel and Dan. Anel, Carmelino, Dan and Chris will go to the bank to change the signature authorization.

Communications/Membership Officer's Report: Michelle reported that she is working on the data base making sure she has the right information to print labels, etc. Michelle will be working on sorting boxes from Dan. The boxes will be moved to the Mulberry Office. On Wednesday, August 16th, Anel, Michelle, Yvette and Patti will work on packing and moving items from ST 27 to the Mulberry Office.

Technology Officer's Report: David inquired about the code for Survey Monkey so that he can pull information off the account. Amber or Buddy have the code to give him. David reported that one of our members on his staff suffered an enormous amount of tragedy in his family and David asked about what kind of help he can refer him to. David was informed about the EASE program available to our employees.

Grievance Reports: Yvette reported on three grievances.

1. Yvette spoke with Shawna from HR in reference to the 6 holiday days vs 7 holiday days for this December Holiday schedule. Shawna referred to the calendar from 2012 with the holidays being 6 days and this was used as the precedence for the 2017 holiday schedule. The contract has verbiage that refers to Christmas Eve and Holidays that fall on the weekend. This issue will be referred to Frank for more information.

2. *Member has a workers compensation issue which is pending a meeting.*
3. *Yvette will be meeting with members from facilities tomorrow August 10th.*

OTHER UPDATES/INFORMATION: *none*

8. **AGENDA REQUESTS:** *none*
9. **ADJOURNMENT: 4:34 PM**