Budget Cut Criteria and Implementation Plan  
Unrestricted General Fund  
Mid Year 2002-2003  
Budget Year 2003-04

Criteria

- Assure the solvency and fiscal integrity of the District.
- Minimize impact on students enrolled in classes.
- Maintain adequate student services.
- Maintain the diversity of the educational programs.
- Minimize expenses for outreach.
- Maintain facilities and continue current facilities projects only to minimize future expensive costs.
- Meet State mandated requirements.
- Meet State growth goals.
- Maintain and support necessary staff.
- Maintain safety and health requirements for students and staff.
- Consider function and program needs using data and information before recommending cuts.
- Evaluate and eliminate redundancies in programs and services
- Other

Mid Year 2002-03 (January – June)

- Enforce consistently and strictly minimum class size guidelines.
- Fill/replace only necessary vacant positions.
- Use reorganization and attrition as much as possible to reduce staff (March 15/30 day notices) to achieve efficiencies.
- Limit expenditures in all budget accounts (vice president approval).
- Limit general fund equipment purchases to emergencies (vice president approval).
- Use designated lottery funds for instructional supply expenditures.
- Review board reserve policy of 5% of previous year’s expenditure.
- Begin new projects only if they meet criteria identified above and will result in long term benefit that outweighs short term costs.
- Other

Budget Year 2003-04

- Enforce consistently and strictly minimum class size guidelines.
- Use reorganization and attrition as much as possible to reduce staff (March 15/30 day notices) to achieve efficiencies.
- Fill only those 2001-02 faculty positions approved and considered critical. Do not fill 14 faculty positions on 2003-04 priority list. Do not fill faculty vacancies created through retirements unless considered critical.
- Limit expenditures in all budget accounts (vice president approval).
- Limit general fund equipment purchases to emergencies (vice president approval).
- Use designated lottery funds for instructional supply expenditures.
- Begin new projects only if meets criteria above and will result in long term benefit that outweighs short term costs.
- Other